



**Planning and Operations Committee
Meeting Minutes - Approved
January 26, 2018**

Planning and Operations Committee members in attendance via phone: Pat Brown, Elisabeth Buck, Mark Cooper, Rob Denson, Paul Smith, and Pat Wells.

Additional guests: Jodi Spargur-Tate (CFI), Diane Hernandez (IES), Jeff Chamberlin (IES), Jennifer Reha on phone (IWD)

CIWDB Staff: Angie Arthur

Meeting called to order at 8:04 a.m.

October 27, 2017 Meeting Minutes

Motion by Mark Cooper to approve the minutes; **Second** by Pat Wells. **Motion Carried.**

One Stop Center Update

Move went well. Seeing more traffic from Fort Des Moines as it is located nearby. Extended hours start on Tuesday and Thursday until 6:30 p.m. starting 1/9/18. Ribbon cutting for office on 2/21/18 from 8 a.m. to 9:30 a.m. Plan for March committee meeting at the new One Stop Center location.

Department of Labor Letter to IWD

Shared DOL letter with the committee. Discussed findings and impact will have on the state and CIWDB.

Realignment Committee

Finding #1 of DOL letter addresses local areas/regions. Rosie Thierer and Rob Denson are serving on the committee. First meeting held 12/13. Research continues on costs and financial impacts.

Public Policy and Legislative Outreach

No movement on Federal budget as have a continuing resolution through December 22nd. Individuals can share thoughts and feedback with federal legislators. A list of Region 11 Iowa House and Senate representatives will be compiled and shared with the committee.

Disability Employment Initiative

DEI is putting together a work readiness program for 20 people, which will include integrated resource teams. Planning is happening for 2018 reverse job fairs. In April, the focus will be on youth and held in conjunction with large regional job fair. Maximus is performing an audit regarding TTW on the CIWDB Employment Network.

WIOA

CIWDB voted on one stop certification on scheduled 12/21 conference call. One stop operator RFP and cost sharing remain on hold.

Wrap Up and Adjourn

Meeting adjourned at 8:56 a.m.