



**Finance Committee Meeting
Minutes – Approved
January 18, 2018**

CIWDB Finance Committee Members in Attendance: Don Fisher, Luke Nelson, Amy Landas, and Rosie Thierer.

Guests: Robin Luke (DMACC) by phone, and Jodi Spargur-Tate (CFI)

Meeting called to order at 12:01 pm.

Approval of Minutes

Motion by Amy Landas to approve the October 2017 minutes, **Second** by Rosie Thierer. **Motion carried.**

Financials – December 31, 2017

Jodi Spargur-Tate reported on the CFI statement –Have spent 61% of the annual budget. Breakdown of 9.35% on ISY with 89.65% on OSY. 37% of program funds have been sent on work experiences. 18 people have gone through work experiences.

Robin Luke reported on the IES statement – The December report needs the timesheet for the director to verify. As there isn't a lot of variance, the November timesheet was used to complete the report. Also waiting for a check of federal funds.

Angie Arthur reported on the CIWDB statement – Expense for December include salary and fringe benefits. Have funding left through April for the CIWDB. Continue to receive Ticket to Work earned incentives.

Fiscal Agent

A November 8, 2017 letter from the DOL sent to Iowa Workforce Development outlined compliance findings from their September 2017 review. Finding #2 outlined that IWD “improperly disburses WIOA Title I grant funds directly to the WIOA Title I adult, dislocated worker, and youth service providers in each designated local area, bypassing the chief local elected officials who are, per statute and regulations, the local grant recipients for WIOA funds”. The Finance Committee looked at implications of Region 11 maintaining its own fiscal agent for WIOA Title I funds or continuing to use IWD in this role.

Motion by Amy Landas to adopt a plan to discuss the options in becoming our own local grant recipient/fiscal agent to take place FY2020 beginning 7/1/2019. **Second** by Don Fisher. **Motion Carried.**

Motion by Amy Landas to continue using IWD as the Region 11 local grant recipient for FY2019 beginning 7/1/2018 and ending on 6/30/2019. **Second** by Rosie Thierer. **Motion Carried.**

Update from the CIWD Foundation

Targeting to work on grants and funding opportunities for Prairie Meadows, Boone, and Norwalk. There are limited opportunities on funding for administrative expenses.

Wrap Up/Adjournment

Meeting adjourned at 1:00 p.m.