



**Disability Access Committee
Meeting Minutes - Approved
January 10, 2018**

Disability Access Committee (DAC) members in attendance: William Berning, Leslie McCarthy, Shannon Myers, Pat Wells, and Diane Hernandez.-

CIWDB Staff: Angie Arthur

Meeting called to order at 1:38 p.m.

August 2017 and November 2017 Minutes

Motion by Diane Hernandez to approve the August and November minutes. **Second** by Pat Wells. **Motion Carried.**

DAC Physical Accessibility

Diane H, Shannon M, and Pat W completed the outside physical study on December 19th. There are a few recommendations, which will be prioritized and given cost estimates for resolution. The signs and thresholds are the recommendations with the highest priorities. The next step is to schedule the internal study for February.

Focus Group Reports

The focus group will be held at the One Stop Center on March 6, 2018 at 4:30 p.m. Diane will be the moderator. Leslie will draft a letter to send to the focus group members. The committee discussed different partners, demographics, and representatives to invite to the focus group. Diane will identify specific individuals to invite.

One Stop Center

The committee toured the new One Stop Center office.

Wrap Up and Adjourn

Meeting adjourned at 2:34 p.m.